



**Board
of Elections**

Guide to Voter Registration Drives

**A Citizen's Guide to Conducting Effective Voter
Registration Drives**



Contact Us:

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Basic Voter Registration Drive Requirements

Voter registration is fundamental to the election process and the decision to conduct a voter registration drive is important and must be taken seriously. Assisting qualified citizens in the registration process is the first step in participating in the democratic process and you are commended for your efforts. Conducting a voter registration drive carries with it certain responsibilities as follows:

1. Read the **NC Voter Registration Application Instructions** on the back of the *Voter Registration Form* before beginning the drive. If you have any questions about the instructions, contact the Wake County Board of Elections.
2. Provide individuals with **current**, state-approved *Voter Registration Forms*.
3. **DO NOT** coerce, threaten, or intimidate any person engaged in the registration or voting process.
4. **DO NOT** alter any information placed on the form without the permission of the person registering.
5. If assisting a person in filling out the form, write information on the form that accurately reflects the intent and direction of the person.
6. **DO NOT** give a partially completed registration form to a person.
7. Give registrants the option to hand-deliver or mail their registration forms to the Wake County Board of Elections.
8. Return **ALL** completed applications to either the Wake County Board of Elections or NC State Board of Elections within 5 days of completing the Registration Drive and no later than 5:00 p.m. on the 25th day before a primary or election.
9. Provide voters with additional forms to take home, if requested. The Wake County Board of Elections strives for 100% registration of all eligible citizens. We appreciate your efforts to register eligible voters and help update current voter registration lists by obtaining updated information from registered voters.

When conducting voter registration drives, please note the [Certain Acts Declared Misdemeanors Statute N.C.G.S. § 163-274\(a\)](#).

Did you know it is illegal to photocopy a Voter Registration form?

GS 163-274(a)(16) reads:

For any person who is not an elections official or who is not otherwise authorized by law to retain a registrant's signature, full or partial Social Security number, date of birth, or the identity of the public agency at which the registrant registered under GS 163-82.20, any electronic mail address submitted under Part 2 of Article 17 of this Chapter, or driver's license number from any form described in GS 163-82.3 after submission of the form to the county board of elections or elections official.

Eligibility Requirements

A person must meet all the requirements to register to vote. Instruct each voter to read the eligibility requirements. The voter should always read the attestation prior to signing a completed form.

I have reviewed the contents of this form and attest that:

- I am a United States citizen;
- I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on Election Day of the general election in order to vote;
- I will have lived at the residence identified on this form for 30 days before the date of the election in which I intend to vote;
- If I filled out Section 9 above, I am requesting that my old registration be cancelled; and
- I am not currently serving a felony sentence (including any probation, post-release supervision, or parole.)

Ultimately, it is the duty of the Wake County Board of Elections to determine an individual's eligibility to register to vote.

After a voter's form is processed, a voter registration card will be mailed which includes their name, address, assigned polling place and jurisdictions. If any information on the card needs to be changed or is incorrect, the voter should make the changes in the space provided on the back of the card and return it to the Wake County Board of Elections.

Example of Voter Registration Application

The *Voter Registration Form* serves two purposes:

- It allows new voters to register to vote.
- It allows current voters to update their name, party affiliation, address, or make other changes.

Sections in RED are required.

North Carolina Voter Registration Application

(Sections in red are required.)

06

Eligibility

You must be a U.S. citizen and old enough to register to submit this form. Required.

1

Are you a citizen of the United States of America?
If you checked "no" in response to this question, do not submit this form. You are not qualified to vote.

☒ Yes ☐ No

Will you be 18 years of age on or before election day?
If you answered "no" to the question above, are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote?

☒ Yes ☐ No

If you checked "no" in response to both of these age questions, do not submit this form. You are not qualified to register or preregister to vote.

Print your name

Required.

2

Last Name

First Name

Suffix (Jr, Sr, II, III, IV)

Middle Name

Identification information

Required.

3

Date of birth (mm/dd/yyyy)

AND

NC Driver's License/DMV ID number
OR, if you do not have one

Last 4 digits of your Social Security number
OR

☐ I do not have a driver's license/DMV ID or Social Security number.

Residential address

Your home address. Required.

4

Address (not P.O. Box)

City

NC

Zip

County

Apt./Unit #

Mailing address

If you do not receive mail at your residential address, you must provide a mailing address. Required.

5

☐ Same as above

Address or P.O. Box

City

State

Zip

Apt./Unit #

No physical address?

If you do not have an address, show on the map where you live or normally sleep.

6

Write the names of the nearest crossroads (or streets).
Draw an X on the map to show where you live/sleep.

Remember to provide a valid mailing address in Section 5 so that the board of elections can send you a voter card.

About you

7

Gender

Male

Female

Ethnicity

Hispanic/Latino

Not Hispanic/Latino

Race

African American/Black

American Indian/Alaska Native

Asian

White

Multiracial

Native Hawaiian/Pacific Islander

Other

Political party affiliation

8

☐ Democratic Party

☐ Republican Party

☐ Other

☐ Libertarian Party

☒ Unaffiliated (No Party)

If you select a party that is not recognized in North Carolina, you will be registered as Unaffiliated.

Old registration

If you are currently registered to vote somewhere else, complete this section so that your prior registration can be cancelled.

9

Name and address on last registration to cancel

Last Name

First Name

Middle Name

Street

City

State

Zip

County

Contact information

This optional information is helpful if we have questions.

10

Phone

Email

Signature

Fraudulently or falsely completing this form is a Class 1 felony under Chapter 163 of the NC General Statutes.

11

I have reviewed the contents of this form and attest that:
• I am a U.S. citizen;
• I am at least 18 years old, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on the day of the general election to vote;
• I will have lived at the residence identified on this form for 30 days before the date of the election in which I intend to vote;
• If I filed out Section 9 above, I am requesting that my old registration be cancelled; and
• I am not currently serving a felony sentence (including any probation, post-release supervision, or parole).

Voter, sign and date here (Required)

☒

Date (mm/dd/yyyy)

☐ I would like to be contacted to be a poll worker.

2025.02

Application Details

SECTION 1 (REQUIRED)

Eligibility

You must be a U.S. citizen and old enough to register to submit this form. **Required.**

1

Are you a citizen of the United States of America?

If you checked "no" in response to this question, do not submit this form. You are not qualified to vote.

☒ Yes ☐ No

Will you be 18 years of age on or before election day?

If you answered "no" to the question above, are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote?

If you checked "no" in response to both of these age questions, do not submit this form. You are not qualified to register or preregister to vote.

☒ Yes ☐ No

The registrant **MUST** answer the questions in this section. If a person answers NO in response to the citizenship question, the registrant **MUST NOT COMPLETE** or submit the form.

SECTION 2 (REQUIRED)

Last and first name are required fields and must be completed for a registration application to be processed. Optional: The voter may also include their middle name or any suffix.

Print your name

Required.

2

Last Name

First Name

Suffix (Jr, Sr., II, III, IV)

Middle Name

Doe

John

SECTION 3 (REQUIRED)

Both parts of Section 3 **MUST** be completed. If the registrant does not have a NC driver's license, NC ID card, or know the last 4 digits of their Social Security number, they must check the box indicating "I do not have a driver's license/DMV ID or Social Security number."

Identification information

Required.

3

Date of birth

(mm/dd/yyyy)

01/01/1950

AND

NC Driver's License/DMV ID number

OR, if you do not have one

Last 4 digits of your Social Security number

OR

☒ I do not have a driver's license/DMV ID or Social Security number.

12345678

1234

If the voter checks the box their application can still be processed, but the voter will be required to provide one of the acceptable forms of ID to an election official when voting for the first time:

- A current and valid photo identification **or**
- A current utility bill, bank statement, government check or paycheck, or a government document that shows registrant's name and address as it appears on the Voter Registration Application/Update Form.

Application Details

SECTION 4 (REQUIRED)

A residential address is a physical street address, apartment, or unit number if applicable, city, state, and zip code. Post office boxes or commercial addresses are **NOT** acceptable in this section. See the handout provided for Address Standards for Student Voter Registration addresses.

Residential address

Your home address. Required.

4

Address (not P.O. Box)123 Main StreetApt/Unit #

CityRaleighNCZip12345CountyWake

If you have lived at this address less than 30 days, when did you move here? (mm/dd/yyyy)

SECTION 5

The voter may complete this section if the registrant’s mailing address is different from their residential address. Post office boxes and non-Wake County addresses **ARE** acceptable in this section.

Mailing address

If you do not receive mail at your residential address, you must provide a mailing address. Required.

5

☐ Same as above

Address or P.O. BoxApt/Unit #

CityStateZip

SECTION 6

If the voter does not have a physical address, they must use Section 6 to show it on the map and the Wake County Board of Elections will contact them to follow up.

No physical address?

If you do not have an address, show on the map where you live or normally sleep.

6

Write the names of the nearest crossroads (or streets). Draw an X on the map to show where you live/sleep.

Remember to provide a valid mailing address in Section 5 so that the board of elections can send you a voter card.

North

SECTION 7

Section 7 is optional and allows the voter to indicate their gender, ethnicity, and race.

About you

7

Gender

☒ Male☐ Female

Ethnicity

☐ Hispanic/Latino☐ Not Hispanic/Latino

Race

☐ African American/Black☐ American Indian/Alaska Native☐ Asian☐ White☒ Multiracial☐ Native Hawaiian/Pacific Islander☐ Other

Application Details

SECTION 8

Section 8 allows the voter to select a party affiliation. If the registrant indicates a political party that is not recognized in North Carolina, or does not make a selection, they will be registered as “UNAFFILIATED.”

Political party affiliation

8

☐ Democratic Party

☐ Republican Party

☐ Other _____

☐ Libertarian Party

☒ Unaffiliated (No Party)

If you select a party that is not recognized in North Carolina, you will be registered as *Unaffiliated*.

SECTION 9

Fill out this section completely **only if previously registered to vote in another NC county or state**. Federal law requires that a person can only be registered to vote in one location.

Old registration
If you are currently registered to vote somewhere else, complete this section so that your prior registration can be cancelled.

9

Name and address on last registration to cancel

Last Name _____ Suffix _____

First Name _____ Middle Name _____

Street _____

City _____ State _____ Zip _____ County _____

SECTION 10

The registrant may include a phone number and an email address. This information is for **office use only**.

Contact information
This optional information is helpful if we have questions.

10

Phone _____

Email _____

SECTION 11 (REQUIRED)

Signature

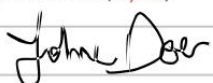
Fraudulently or falsely completing this form is a Class 1 felony under Chapter 163 of the NC General Statutes.

11

I have reviewed the contents of this form and attest that:
• I am a U.S. citizen;
• I am at least 18 years old, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at day of the general election to vote;
• I will have lived at the residence identified on this form for 30 days before the date of the election in which I intend to vote;
• If I filled out Section 9 above, I am requesting that my old registration be cancelled; and
• I am not currently serving a felony sentence (including any probation, post-release supervision, or parole).

Voter, sign and date here (Required)

X



Date (mm/dd/yyyy)

2024.01

Voter, sign and date here (Required)

X



Date (mm/dd/yyyy)

Only the voter may sign the form or make a mark attesting that they meet all eligibility requirements and have reviewed the contents of this form.

Important Information



Return **ALL** completed forms
Within 5 days of conducting the voter registration drive
OR



No later than 5:00 p.m. on the date of the registration deadline
(25 days before Election Day)

TO EITHER OF THE FOLLOWING:

- Wake County Board of Elections office:

PHYSICAL ADDRESS

1200 N. New Hope Rd.
Raleigh, NC 27610

MAILING ADDRESS

PO Box 695
Raleigh, NC 27602

- North Carolina State Board of Elections office at 430 N. Salisbury St., Raleigh, NC 27603

If individuals or groups fail to submit voter registration forms to the Wake County Board of Elections before the deadline, the applications will not be processed until after the upcoming election.

Applications received from counties that are NOT Wake County must be taken to the North Carolina State Board of Elections office.

Requesting Additional Forms

Wake County Board of Elections may provide you with 100 voter registration applications free of charge. The NC State Board of Elections no longer provides individuals or organizations with voter registration applications for voter drives. If you have any questions regarding this matter, please contact the NC State Board of Elections.